

## **Hot Topics**

- Ms. Figueroa presented the following topics from the Classified Association. Communication with Human Resources
  could be improved with broader distribution of information. Also, the procedure for providing a doctor's note upon
  returning to work after being out sick needs to be clarified. Associate Vice President of Human Resources Joe Klinger
  will be asked to address these items.
- On behalf of the Mid-Management Association, Ms. Meyer asked about the status of Succession Planning.
   President Moore will inquire about this item.

## **Operational Assembly**

- SEM subcommittees are working on expanding digital ad campaigns, a pilot for intervention with students who want to
  drop a class, faculty volunteerism in the alert program, and standardized scheduling. Technology reported on the
  Smart Catalog platform being live and web migration going live in May. Student Affairs is working on Degree Planning
  Workshops and an Open House on May 5. Academic Affairs is preparing for the STEAM Expo on April 21. Research
  reviewed the Graduate Success Report.
- President Moore hopes to share next steps about a Diversity Committee by the end of the academic year.

#### **Academic Senate**

• The Academic & Scholastic Standards Committee is looking into the timing of College Readiness courses, and the Assessment Committee is exploring General Education outcomes. Larry Manno has stepped down from the Chair of the Assessment Committee and Lauren Kosrow was appointed Chair for next academic year.

# **Student Success**

• The Achieving the Dream Coaches Visit agenda for April 12 and 13 was distributed. Metrics from the college's first year of participation in Voluntary Framework of Accountability were shared.

## **HLC Debrief**

President Moore thanked Council members for their work and planning for the HLC Visit. The general feeling of Council
members was that the campus was prepared for and engaged during the visit.

# **College Council Membership**

• The following positions will change in the next fiscal year: Human Resources representative (due to a resignation), Student representative, Faculty representative, and Academic Affairs representative.

# **Annual College Council Survey**

• The annual survey is designed to assess how College Council is meeting its goals. Council discussed and revised the survey as needed. The survey will be distributed campus-wide on April 2.

#### **Shared Governance Committee Assessment**

• The Assessment template and an example form was provided to Council members. The Chairs of the Operational Assembly and Academic Senate were asked to distribute it to their subcommittees.

#### Other

• Watch for details on Championship celebrations in honor of our Men's Basketball Team winning the NJCAA Division II National Championship.