

From: Humberto Espino
Sent: Friday, December 01, 2017 2:21 PM
To: TADEC <TADEC@triton.edu>
Subject: [--] December Technology Advisory and Distance Ed Committee Meeting



Good afternoon,

On behalf of the Committee Chairperson Pamela L Harmon:

Just a gentle reminder, our next TADEC meeting is Wednesday, December 6th at **1:30pm** in room **H124** (There is a chairs/coordinator meeting at 2:30pm).

Agenda:

- Discuss BbL 1 Learn Getting Started – Online Training 2nd review
- Discuss BbL 2 Learn Teaching Essentials - Online Training review
- Access to BbL 3 Learn Advanced Teaching – Online Training
- Other

Pam Harmon
Radiology Program Coordinator

If you know of faculty that might be interested in attending, please encourage them to come along.
Feel free to contact Pam Harmon (pamelaharmon@triton.edu) or myself if you have any questions.

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Technical Advisory & Distance Education Committee

Meeting Minutes December 6th, 2017 in Room H124- 2pm

Attendees: Pamela Harmon, Joe Buchel, Patricia Knol, Myrna La Rosa, Erin Stapleton-Corcoran, and Humberto Espino.

Guests: Leke Adeofe

Topics discussed included:

1. The Tutorial BbL 2 & 3 have been reviewed by committee members and recommendations have been made to Humberto.
2. The committee discussed the findings and evaluation of the remaining modules (2 and 3) and concluded that it should move forward with a recommendation to VP Baker for implementation.
3. The committee voted and 5 out of 6 members felt that someone should be available to facilitate the course. This does not mean that they will teach the course, but it allows for those taking the class to have a go to person for questions. Since this was developed by Blackboard, we understand that it was meant to be run as an independent course but the committee has noted that some of the assignments require a facilitator to ensure that the proper submission occurred. While we understand that there may be an additional cost to have someone perform these duties, we feel that the first person to be involved with the release of the course, will also be able to give us valuable feedback into what improvements are needed, if any. The committee also indicated that they would be okay with the course moving forward if budget constraints did not allow this to happen.
4. The committee also recommends that the first running of this training have a limited number of participants. Similar to that of a peer-reviewed course with 15 students.
5. This concludes the Fall 2017 semester. Our next meeting is February 7th, 2018, at 2pm in H124.

Meeting adjourned at 2:45 pm

Respectfully submitted,

Pamela Harmon, Chair of TADEC

