

Technical Advisory & Distance Education Committee

Meeting Minutes March 1, 2017 H124- 2pm

Attendees: Pamela Harmon, Humberto Espino, Larry Bodzewski, Patricia Knol, Hilary Meyer, Katelin Karlin, Sara Gallagher.

The meeting began at 2:05 pm.

Topics discussed included:

1. We have updated the forms for online course development. A vote took place and approval noted.
2. Discussions regarding the "In-House" faculty training program occurred. We continue to collect names of those interested in providing feedback outlining the In-House" training. This advisory will collaborate in developing the outline. We are not writing it. Someone will be hired to write the course.
3. Bill Justiz, EMT Coordinator, asked for clarification regarding online course teaching and developing for a course that he is looking to develop. This course contain publisher content, is based on his accreditation, and specific people are qualified to teach it. He also asked for clarification regarding eh BLS topics that are offered in the CTE> These courses are for faculty interested in enhancing courses and does not currently qualify for the online teaching alternative or the ION or equivalent.
4. Reminder: Humberto reported that during spring break, March 20th, 2017, smart classroom installations will occur in: G206, G207, G209, G306A, G306B, G308, G310A, G310B, D204, F102, T142, and T152. Three mobile laptop carts (72 laptops) in the R and M buildings will also be added. Please be sure to let your Chairs/Coordinators and Deans of any classrooms that need updating for future funding.
5. Reminder: Technology and Innovation report. Faculty Friday is back up again and in need of presenters. Please contact e-support@triton.edu if you have topic ideas. April 7th at 10am with Teri Junge, Rubrics-NOT so Scary! Remember that these webinars are saved on Collaborate for future review if you are unable to attend on the Friday's listed.

Meeting adjourned at 3:00 pm

Respectfully submitted,

Pamela Harmon, Chair of TADEC

