

Pamela L Harmon

From: Humberto Espino
Sent: Tuesday, October 02, 2018 5:43 PM
To: TADEC
Subject: [--] October Technology Advisory and Distance Ed Committee Meeting



On behalf of the Committee Chairperson Pamela L Harmon:

Just a gentle reminder, our next TADEC meeting is tomorrow Wednesday, Oct 3 at **2:00pm** in room **H124** .

Agenda Items:

- Online training
- Peer review course updates
- Technology requests

Pam Harmon
Radiology Program Coordinator

If you know of faculty that might be interested in attending, please encourage them to come along.
Feel free to contact Pam Harmon (pamelaharmon@triton.edu) or myself if you have any questions.

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Technical Advisory & Distance Education Committee

Meeting Minutes, October 3rd, 2018 in Room H124-2pm

Attendees: Pamela Harmon, Joe Buchel, Erin Stapleton-Corcoran, Hilary Meyer, Humberto Espino, Justyna Koc, Regina Hughes, Renee Wright, Patricia Knol.

1. Online training is underway and as of today, we have 3 enrolled. Please continue to promote this as an opportunity to advance Blackboard skills, whether faculty are using it for enhanced, hybrid or online courses.
e-support@triton.edu
2. The peer review committee will now review online courses for joint ownership through Blackboard only. We will no longer meet face-2-face, unless requested by the faculty developer.
We currently have 3 faculty and 1 instructional designer as part of the committee.
Letters have been sent out to the 7 faculty currently developing courses. There are a total of 11 courses. Eight courses from business and technology, two from arts and sciences, and one from health careers. The business department is leading the way with 6 courses for a **Certificate in Human Resources Management**. What a great opportunity for students to have this online option for a certificate.
3. Technology requests FY20 have been mailed out by Humberto to Chairs and Coordinators. Please encourage faculty to provide input. Questions, please contact Humberto directly.
4. Lastly, any faculty who are in need of assistance with Blackboard, please attend workshops in the CTE with Erin Stapleton-Corcoran and Pamela Harmon or contact us directly via email. We offer a variety that includes open labs where you can bring questions specific to your needs.
5. Other:
Remaining fall meeting dates:
November 7; December 5

Meeting adjourned at 2:45 pm
Respectfully submitted,
Pamela Harmon, Chair of TADEC

