

CALL TO ORDER/ROLL CALL

The meeting was called to order by Trustee Peluso at 4:04 p.m. in the Board Room, A300.

Present: Mr. Abezetian, Ms. Carpenter, Mr. Garrity, Mr. Klinger, Ms. Peluso, Mr. Reynolds, Mr. Sullivan.

Absent: Mrs. Potter, Mr. Kubiczky, Mr. Lambrecht.

Also Present: Ms. Page, Dr. Campos.

APPROVAL OF MINUTES

Mr. Sullivan moved, Mr. Garrity seconded to approve the minutes of the February 14th Finance meeting. Voice vote carried the motion unanimously.

CITIZEN PARTICIPATION/PRESENTATIONS

Mr. Klinger reported on positions that will be forwarded to the Board in March for approval and discussed the college annualized salary line per year.

NEW BUSINESS

Ms. Peluso stated that with no objection from the committee, the committee will take one vote for the action exhibits and one vote for the purchasing schedules. There was no objection. Ms. Peluso turned the meeting over to Mr. Sullivan.

1. Budget Transfers

Mr. Sullivan asked if there were any questions on the budget transfers. The committee had no questions.

2. Certificate of Final Completion and Authorization of Final Payment T Building Heat Pump Replacement Project Phase Three

Mr. Sullivan stated that this is a request to approve the Certificate of Final Completion and Final Pay Application of \$28,786 for the T Building Heat Pump Replacement Project Phase Three. The total construction cost was \$52,286. The project came in on budget with no modifications or change orders.

3. Concordia University-Chicago Facility Usage Exchange Agreement

Mr. Sullivan stated that this is a Facility Usage Exchange Agreement with Concordia University – Chicago (CU-C) as an “Exchange Partner” with Triton for Track and Field practice. “CU-C” will schedule practice time in the throwing area of Triton Multi-Purpose Field for Track and Field events including shot put, discus and hammer throw practice. In exchange “CU-C” will provide Triton College with reciprocal workout access for indoor pole vaulting and outdoor steeple chase practice on the “CU-C” campus. There is no cost to either party for the use of the practice areas.

4. Chicago Office Technology Group Purchase and Installation of Smart Technology and Multimedia Equipment

Mr. Sullivan stated that this is for the purchase and installation of SMART technology and multimedia equipment for 12 on campus classrooms from Chicago Office Technology Group (COTG) during the Spring Semester for the quoted price of \$69,490.

5. Disposal of Obsolete Computer Equipment

Mr. Sullivan stated that this is a request to approve the release and disposal of 605 units of obsolete computers, monitors, printers, and computer peripheral equipment. Triton has worked with a disposal company for several years that removes and appropriately disposes the equipment at no charge to the College.

6. Clinical Affiliation Agreement with Jacksoneye

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Jacksoneye. The Agreement will become effective on March 28, 2018 (Board meeting date rescheduled). The initial term is one year and will automatically renew for additional one year terms unless cancelled by either party. The Agreement will enable students in Triton’s Ophthalmic Technician program to participate in clinical education experiences at the Jacksoneye facility.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan moved, Mrs. Potter seconded to forward Finance New Business Items 1 through 6 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B40.15 Districtwide Schedule of Classes Fall 2018: Ms. Carpenter presented a proposal for printing the Districtwide Schedule of Classes Fall 2018 and recommended that the Board of Trustees accept the proposal submitted by Woodward Printing Services in accordance with their low specified bid of \$37,850. Ms. Carpenter noted a date error on the schedule which was corrected after the meeting. (Revised to Fall 2018).

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan moved, Mr. Garrity seconded to forward Purchasing Schedule B40.15 with the recommended revision to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEM

- Monthly Financial Report

ADJOURNMENT

Mr. Sullivan moved, Mr. Abezetian seconded to adjourn the meeting at 4:15 p.m. Voice vote carried the motion unanimously.

Respectfully submitted,

Carolyn Palmer
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: _____