

Participation in the Cooperative (CAREER) Agreement



What is a Joint Agreement?

Triton College participates in the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER), which allows students interested in completing an Associate of Applied Science or certificate program not offered at their home community college to receive in-district tuition at another participating community college. With prior approval, out of district students can enroll in an Applied Science program at Triton College that may not be available through their local community college. Students who reside in the Triton College district are eligible to apply for approval to attend another participating community college for a program that is not offered at Triton.

How to apply for a Joint Agreement:

1. Find out if your local community college offers your desired program of study. If it does not, you may apply for a Joint Agreement under CAREER.

2. Contact your local community college for information about applying for a Joint Agreement. You must follow their guidelines and rules to obtain a Joint Agreement. This must be done at least 30 days prior to the semester beginning.
3. Once your local community college has approved and processed your Joint Agreement application, you will receive an official Joint Agreement authorization.
4. Present your authorization to a representative in the Triton College Records Office in Room B-220 after you have registered for classes. The representative will adjust your tuition to reflect the in-district rate for each qualifying course. Students who receive approval from Triton College will present their authorization to a representative at the college they are authorized to attend.
5. Contact Triton's Records Office or the appropriate office of the college you are attending any time you make a schedule change. When new course sections are added to your schedule, they are added at the out-of-district tuition rate and must be reviewed and adjusted to reflect the in-district rate.

Special Guidelines

As a Joint Agreement student, you should be aware of the following guidelines and restrictions:

Qualification

Joint Agreements apply to an entire program of study. You must plan to enroll in a complete certificate or an associate of applied science degree program that is recognized by the Illinois Community College Board to be eligible for a Joint Agreement. Joint Agreements do not apply to adult or continuing education courses, or programs classified as baccalaureate transfer.

Reapplication

Most Joint Agreements are approved for one academic year. Take note of the expiration date on your Joint Agreement authorization and reapply if you wish to continue your program of study.

Deadline

The Joint Agreement application is required to be submitted at least 30 days prior to the start of the semester. Please pay close attention to the deadline dates set forth by your community college. Failure to do so could result in a denial of a Joint Agreement authorization.

Tuition Payment

Your tuition and fees are due by the payment deadline stated on your bill, which can be found on your MyTriton portal. If you have any questions about the rates charged on your statement, please contact a Triton College Records Office representative for clarification. Students who reside in the Triton College district with approval to enroll in an approved program at another community college can contact the school they are attending with any payment questions.

Curriculum Guidelines

Approved Courses

As a Joint Agreement student, you must follow the course requirements of your program of study as outlined in the college catalog.

Selective Admissions Programs

Students planning to enroll in a selective admissions program must also provide a copy of the approval letter for admission into the desired program.

**For more information about
Joint Agreements or In-District Workers,
visit the Records Office in Room B-220
or call
(708) 456-0300, Ext. 3726.**



In-District Worker Program

This program was implemented to promote economic development within the Triton College district. Under the guidelines of this program, students who reside out-of-district and are employed within the Triton district, may receive in-district tuition rates provided they fulfill the following requirements:

- The student is employed at least 35 hours per week and can provide verification of employment.
- The student submits a completed In-District Worker Form. The form is required to be signed by an immediate supervisor, manager, or Human Resource representative.
- A new In-District Worker Form must be submitted each semester to confirm eligibility status.

Please note:

- The In-District Worker Form is not program specific.
- The student is responsible for tuition payment(s).
- In-District Worker Forms are not accepted once a semester is completed.



Triton College

2000 Fifth Avenue
River Grove, Illinois 60171
(708) 456-0300
triton.edu
admissions@triton.edu



Joint Agreement
and
In-District
Worker
Information

 **Triton College**