

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the Retreat of the Board of Trustees to order in the Boardroom at 8:22 p.m. The following roll call was taken.

Present: Mr. Luke Casson, Ms. Dafne Henriquez, Mrs. Elizabeth Potter, Mr. Jay Reyes, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Mr. Glover Johnson, Ms. Donna Peluso.

CITIZEN PARTICIPATION

None.

HLC VISIT PREPARATION

Director of Planning & Accreditation Pamela Perry distributed the full schedule of the HLC Visit, noting that the Board's session is at 6:00 p.m. on Monday, March 5 in Café 64. It will be a working dinner, with the HLC Visiting Team asking questions of the Board.

Ms. Perry explained that the purpose of an HLC Visit is to demonstrate that a college meets the criteria of accreditation. While the exact questions the Visiting Team will ask are unknown, there is some insight because of the college's areas of monitoring, and they want to hear the Board's perspective on their role.

Areas of concern from the last visit were discussed, including the travel policy and the Board interviewing for certain administrative positions, and it was noted that policies and procedures for both of those issues have been changed.

The Board discussed its role of oversight, making policy, fiduciary responsibility, reputation of the college, transparency in communication, carrying out the mission of the college, long-term planning, self-evaluation, and challenges facing the institution.

ADJOURNMENT

A motion was made by Ms. Viverito to adjourn the meeting, seconded by Mrs. Potter. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 9:00 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Diane Viverito
Board Secretary

Susan Page
Susan Page, Recording Secretary