

**CALL TO ORDER/ROLL CALL**

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:47 p.m. The following roll call was taken.

Present: Ms. Erendira Garcia, Mr. Glover Johnson, Ms. Donna Peluso,  
Mrs. Elizabeth Potter, Mr. Jay Reyes, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Mr. Luke Casson (who arrived during the meeting).

Mr. Stephens stated that Mr. Casson is on his way.

**APPROVAL OF BOARD MINUTES**

Ms. Peluso made a motion, seconded by Mr. Reyes, to approve the minutes of the Budget Hearing of July 17, 2018 and the Regular Board Meeting of July 17, 2018. Voice vote carried the motion unanimously.

**COMMENTS ON THIS AGENDA**

None.

**CITIZEN PARTICIPATION**

None.

**REPORTS/ANNOUNCEMENTS – Employee Groups**

Mid-Management Association President Kay Frey reported that mid-managers are busy with the start of the new semester and helping students.

Classified Association President Renee Swanberg reported that classified staff are also busy helping students.

**STUDENT SENATE REPORT**

TCSA President Carlos Garcia Sanchez reported that the annual Corn Roast will be held on September 12 and elections for TCSA Senators will take place on September 18 and 19.

**BOARD COMMITTEE REPORTS**

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met and reviewed items pertaining to academic and student affairs, are supportive of them, and recommend them to the Board of Trustees.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on August 15 and unanimously approved the forwarding of twenty-three new business items and two purchasing schedules to the Board of Trustees with a recommendation for approval.

### ADMINISTRATIVE REPORT

Accreditation: Director of Planning & Accreditation Pamela Perry presented outcomes of the Higher Learning Commission visit, highlighting the following. Accreditation is continued through the end of the college's current cycle – through 2023. There was strong, collaborative participation from the campus community with an increased level of engagement and a feeling that the college was effectively prepared for the visit. Improvements were realized in criteria findings, with four criteria met, and only one criteria met with concerns. There is no further monitoring required on Governance or Planning & Resource Allocation. Areas for improvement include Diversity, Policies/Procedures, Institutional Assessment, and Assessment of Student Learning. A Focus Visit is required in April 2020 on the topic of Assessment of Student Learning, where the HLC will look at progress in program assessment and general education assessment. The work must be Faculty-led and Administration-supported, and the Faculty, led by Assessment Committee Chair Lauren Kosrow, has stepped forward and taken ownership of this project. Preparations have already begun for the April 2020 Focus Visit, with resources allocated toward assessment, a Project Plan developed, and Faculty Forums scheduled throughout the fall semester.

Mission & Vision Statement Evaluation: President Moore noted that the college is in year five of the Seven Year Strategic Plan, making it time to evaluate both the Mission Statement and Vision Statement. Ms. Perry showed the current statements, explaining that the Mission Statement is about *what we do* and should be clear, concise, and useful. The Vision Statement is about *what we will accomplish* and should be clear, concise, and aspirational.

### TRUSTEE ARRIVAL

Trustee Casson arrived in the Boardroom at 7:03 pm.

### ADMINISTRATIVE REPORTS (continued)

Mission & Vision Statement Evaluation (continued): Explanation continued that the Strategic Plan connects the two statements, taking the college from *what we do* to *what we will accomplish*. Work is beginning now so the statements can be finalized before the development of the next Strategic Plan. Moving forward, Coffee & Conversation events will be held this fall, hosted by College Council to gather information and campus community feedback. It is planned that draft statements will come forward in spring 2019, when Open Forums will be held to discuss them.

### PRESIDENT'S REPORT

President Mary-Rita Moore welcomed everyone to the new semester and new academic year, expressing her appreciation of the efforts of employees in greeting, directing, and supporting students. Ms. Moore displayed the Visual, Performing & Communication Arts brochure for the 2018-2019 season and encouraged everyone to support the arts at Triton College.

### CHAIRMAN'S REPORT

None.

**NEW BUSINESS**

BOARD POLICY – Second Reading (Waive First Reading)  
**Student Affairs 5902 Athletic Tuition Waiver**

Ms. Peluso made a motion to enact revised Board Policy 5902, seconded by Mr. Reyes. Voice vote carried the motion unanimously.

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16166 Amendment to the U.S. Bank On-Campus License Agreement**
- 16167 DePue Mechanical, HVAC Services**
- 16168 Hayes Mechanical, HVAC Services**
- 16169 Murphy & Miller, HVAC Services**
- 16170 W.J. O’Neil Chicago, HVAC Services**
- 16171 Trane Supply Vendor Limit Increase**
- 16172 Certificate of Final Completion and Authorization of Final Payment for the D Building Roof Replacement Project**
- 16173 Certificate of Final Completion and Authorization of Final Payment for the M Building Chiller & DX Unit Installation Project**
- 16174 FY 2019 – Waiver of Room Rental Fee, Triton Foundation 26<sup>th</sup> Annual President’s Reception**
- 16175 Waiver of Facilities Rental Fee, Cook County Clerk’s Office**
- 16176 Equal Opportunity and Affirmative Action Program – Fiscal Year 2018 Summary**
- 16177 Contract between Triton College Board of Trustees and Triton College Faculty Association, 2018-2021**
- 16178 Microsoft Consolidated Campus Agreement with CDW-G**
- 16179 Service Renewal Agreement with Chicago Area Interpreter Referral Services (CAIRS)**
- 16180 Cooperative Agreement with All Paws Veterinary Clinic**
- 16181 Examity Inc. One Year Agreement**
- 16182 Associated Health Education Affiliation Agreement with the Department of Veterans Affairs (VA)**
- 16183 Addendum to Agreement with Albany Care**
- 16184 Addendum to Agreement with Bryn Mawr Care**
- 16185 Addendum to Agreement with Generations at Oakton**
- 16186 Addendum to Agreement with Generations at Regency**
- 16187 Addendum to Agreement with Greenwood Care**
- 16188 Addendum to Agreement with Wilson Care**
- 16189 Approval and Release of Closed Session Minutes of the Board of Trustees**
- 16190 Destruction of Closed Session Verbatim Recordings**

Ms. Viverito made a motion to approve the Action Exhibits, seconded by Ms. Peluso. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

**B41.04 Pavement Base Stabilization – M Building (Confirmation of Board Poll)**

**B41.05 Welding Equipment**

Ms. Peluso made a motion to approve the Purchasing Schedules, seconded by Mr. Johnson. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Ms. Peluso made a motion, seconded by Mrs. Potter, to pay the Bills and Invoices in the amount of \$1,943,406.52.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

**CLOSED SESSION**

Mr. Reyes made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probably, or imminent litigation, seconded by Ms. Peluso.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:12 p.m.

**RETURN TO OPEN SESSION**

Ms. Peluso made a motion to return to Open Session, seconded by Mr. Casson.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board returned to Open Session at 8:23 p.m.

**HUMAN RESOURCES REPORT**

**1.0 Faculty**

Ms. Peluso made a motion, seconded by Ms. Viverito, to approve pages 1 and 2 of the Human Resources Report, items 1.1.01 through 1.5.01. Voice vote carried the motion unanimously.

**2.0 Adjunct Faculty**

Ms. Viverito made a motion, seconded by Mr. Casson, to approve pages 3 through 7 of the Human Resources Report, items 2.1.01 through 2.8.01. Voice vote carried the motion unanimously.

**3.0 Administration**

Ms. Peluso made a motion, seconded by Ms. Viverito, to approve page 8 of the Human Resources Report, items 3.1.01 and 3.2.01. Voice vote carried the motion unanimously.

**4.0 Classified, Police & Engineers**

Ms. Peluso made a motion, seconded by Mr. Casson, to approve pages 9 and 10 of the Human Resources Report, items 4.1.01 through 4.5.03. Voice vote carried the motion unanimously.

**5.0 Mid-Management**

Ms. Viverito made a motion, seconded by Mr. Casson, to approve pages 11 through 14 of the Human Resources Report, items 5.1.01 through 5.10.01. Voice vote carried the motion unanimously.

**6.0 Hourly Employees**

Ms. Peluso made a motion, seconded by Ms. Viverito, to approve pages 15 through 22 of the Human Resources Report, items 6.1.01 through 6.7.01. Voice vote carried the motion unanimously.

**7.0 Other**

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve page 23 of the Human Resources Report, items 7.1.01 through 7.3.01. Voice vote carried the motion unanimously.

**ADJOURNMENT**

There being no further business before the Board, a motion was made by Ms. Peluso to adjourn the meeting, seconded by Mr. Johnson. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 8:27 p.m.

Submitted by: Mark R. Stephens  
Board Chairman

Diane Viverito  
Board Secretary

Susan Page  
Susan Page, Recording Secretary