

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:40 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Luke Casson, Ms. Erendira Garcia, Mr. Glover Johnson, Ms. Donna Peluso, Mrs. Elizabeth Potter, Mr. Jay Reyes, Mr. Mark Stephens, Ms. Diane Viverito.

APPROVAL OF BOARD MINUTES

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve the minutes of the Regular Board Meeting of August 28, 2018. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Mid-Management Association President Kay Frey reported that managers are looking forward to *Fall Family Fun Fest*.

Classified Association President Renee Swanberg reported that Classified are involved in *Fall Family Fun Fest* and have begun work on the annual *Deck the Mounds* event.

Adjunct Faculty Association Vice President of Credit Patrick Kane introduced himself.

STUDENT SENATE REPORT

TCSA President Carlos Garcia Sanchez reported that TCSA has a full senate with 35 members and looks forward to *Fall Family Fun Fest*. Ms. Garcia reported that the first TCSA meeting was held today, and mentioned that the *Movie on the Mounds* event was successful.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee received an academic presentation, reviewed and are supportive of all of the items pertaining to academic and student affairs.

Finance/Maintenance & Operations

Ms. Peluso reported that the committee met on September 12, reviewed eleven new business items and two purchasing schedules, and forwarded all items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

Strategic Plan Mid-Year Update: Ms. Moore noted that Trustees will receive the Strategic Plan report in their weekly communication and introduced Director of Planning and Accreditation Pamela Perry. Ms. Perry provided the following highlights on Strategic Plan goals. Under Increasing College Readiness, student and staff mentoring is successfully expanding, high school developmental coursework will be operationalized across the state, and the college is falling behind on benchmark goals as they become increasingly aggressive. Under Improving College Completion, efforts to expand the Peer Mentoring Collaborative and COL 102 course continue to demonstrate success, the Academic Pathways and Academic Planning actions have been grouped together as Guided Pathways, graduation and retention data are beginning to reflect the fruits of labor. Under Closing Skill Gaps, efforts have been refocused, outcomes pertaining to Essential Employability Skills show good traction, and challenges remain with respect to internships and online programming. There was discussion regarding internships and the need to build relationships to increase options for students.

PRESIDENT'S REPORT

President Mary-Rita Moore reported that at the first Academic Senate meeting of the year, there was a lot of discussion and collaboration around the issue of assessment. Kudos were offered to Assessment Committee Chair Lauren Kosrow for leading this endeavor.

Ms. Moore noted that *Fall Family Fun Fest* will be held this Saturday and expressed appreciation for employee support of this event. She also commented that the *Corn Roast* was outstanding and praised Student Life and the TCSA for their efforts.

President Moore reminded that FAFSA (Free Application for Federal Student Aid) opens on October 1, and asked everyone to spread the word about the new FAFSA mobile app which can help students with the process.

Lastly, President Moore announced that this week is National Adult Education & Family Literacy Week and a video was shown in honor of adult education.

CHAIRMAN'S REPORT

Chairman Mark Stephens discussed the upcoming election and how it affects Triton in terms of state funding, and his concern about pension liability being pushed to the College without the ability to handle any pension details.

Mr. Stephens commented on cutbacks made in the Campus Renewal projects during the state budget freeze in order to save people's jobs. Projects including the Softball Field and A Building second floor entrance and lobby were affected by those cuts, and specs are now being developed to make some improvements to these areas. Chairman Stephens added that if anyone has suggestions about areas needing repair or improvement, they should let the President know, email him at markstephens@triton.edu, or submit suggestions through *Campus Comment* on the employee portal.

Chairman Stephens asked that remarks on the FY 2018 Audit be made at this time. Christine Torres from Crowe Horwath reported that the Finance Committee received a full report on the Audit, and highlighted that the College's financial statements have received an unqualified opinion.

NEW BUSINESS

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16191 Approval of FY 2018 Audit**
- 16192 Resolution Adopting FY 2019 Budget**
- 16193 FY 2019 Student Activities Budget & Expenditures**
- 16194 Certification of Chargeback Reimbursement Fiscal Year 2019**
- 16195 Request for Life Safety Project FY 19**
- 16196 Prevailing Wage Resolution 2018-19**
- 16197 Krueger International, Inc. Furniture Purchase**
- 16198 Revision of GED Course Fees**
- 16199 Course Fee for MAT 045 and 055 iLaunch Sections**
- 16200 Purchase of Success Navigator Assessments for Placement**
- 16201 Purchase of Accuplacer Units for Placement Testing**

Ms. Viverito made a motion to approve the Action Exhibits, seconded by Ms. Peluso. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

- B41.06 District-Wide Schedule of Classes – Spring 2019**
- B41.07 “A” Building Entrance Canopy**

Mr. Reyes made a motion to approve the Purchasing Schedules, seconded by Mr. Johnson. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Ms. Peluso made a motion, seconded by Ms. Viverito, to pay the Bills and Invoices in the amount of \$1,690,219.77.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

CLOSED SESSION

Mr. Reyes made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective

bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Ms. Viverito.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:29 p.m.

RETURN TO OPEN SESSION

Ms. Viverito made a motion to return to Open Session, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board returned to Open Session at 8:30 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Viverito made a motion, seconded by Mr. Casson, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.3.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Viverito made a motion, seconded by Mr. Reyes, to approve pages 2 through 5 of the Human Resources Report, items 2.1.01 through 2.7.06. Voice vote carried the motion unanimously.

3.0 Administration

Mr. Reyes made a motion, seconded by Ms. Viverito, to approve page 6 of the Human Resources Report, items 3.1.01 through 3.2.02. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Ms. Garcia made a motion, seconded by Ms. Peluso, to approve pages 7 and 8 of the Human Resources Report, items 4.1.01 through 4.3.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Ms. Peluso made a motion, seconded by Mr. Johnson, to approve pages 9 and 10 of the Human Resources Report, items 5.1.01 through 5.5.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 11 through 16 of the Human Resources Report, items 6.1.01 through 6.3.06. Voice vote carried the motion unanimously.

7.0 Other

Mr. Reyes made a motion, seconded by Ms. Peluso, to approve page 16 of the Human Resources Report, item 7.1.01. Voice vote carried the motion unanimously.

ADJOURNMENT

There being no further business before the Board, a motion was made by Ms. Peluso to adjourn the meeting, seconded by Mr. Reyes. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 8:33 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Diane Viverito
Board Secretary

Susan Page
Susan Page, Recording Secretary