

## TRITON COLLEGE BOARD POLICY

### **BOARD OF TRUSTEES, DISTRICT 504**

### **BUSINESS SERVICES**

#### **TOBACCO AND SMOKE FREE CAMPUS**

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**POLICY 3610**

**ADOPTED: 07/21/92**

**AMENDED: 08/23/05**

**AMENDED: 06/20/06**

**AMENDED: 05/19/15**

Triton College is dedicated to providing a healthy working environment for all of its students, employees, and guests.

By operation of state law and this policy, effective July 1, 2015, smoking is prohibited throughout Triton College. This prohibition shall apply to all property owned, maintained, leased, or otherwise utilized by Triton College. Smoking is prohibited in all indoor locations, including College vehicles, and outdoors on all College property.

This Policy shall also prohibit any sale, consumption, free sampling, distribution, or advertising of any and all tobacco products, including but not limited to those identified in the “definitions” herein, on College property. No individual on College property shall litter or otherwise dispose of tobacco waste products on Triton College property.

1. Beginning July 1, 2015, Triton College shall post signs to indicate a “Smoke-Free Campus” or utilize the international “No Tobacco” symbol. Such signs shall be placed at critical Campus areas, including but not limited to building entrances. This policy shall apply even in areas where signs are not posted.
2. The Triton College website shall indicate that all campus property, vehicles, and satellite locations are smoke free and shall include a campus map indicating the areas in which smoking is prohibited.
3. All organizations utilizing campus property shall be informed of the Smoke Free Campus Policy and shall be responsible for informing attendees and enforcing the Policy.
4. Members of the Triton College community who fail to comply with this Smoke Free Policy will be subject to all penalties as prescribed by College Policy and applicable law.

#### a. Student Non-Compliance

Students failing to comply with this Policy shall be cited as prescribed by law, and may be referred to the Dean of Student Services and are subject to the Student Disciplinary Process.

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b. Employee Non-Compliance

Employees failing to comply with the Policy shall be referred to the employee's administrative supervisor, and be cited as prescribed by law.

c. Contractors/Sub-Contractor Non-Compliance

Non-compliance will be referred to the campus unit responsible for monitoring performance of the applicable contract. The monitoring campus unit shall determine whether termination of the contract is appropriate, and be cited as prescribed by law.

5. Any non-Triton student or non-staff individual smoking on Triton College property will be asked to immediately extinguish the tobacco product. Such violation will result in referral to the Campus Police Department.

Exceptions

In certain limited circumstances, an individual may request advance approval to allow smoking on Triton College property. Such exceptions will be granted only in the following limited situations:

Ceremonial Smoking

Individuals or groups interested in Smoking as part of a ceremony on campus property must seek advance approval from the Vice President of Business Services.

Smoking Research

Smoking may be allowed in an enclosed area on campus property for a medical, scientific, or research program where smoking is an integral part of the research and the appropriate campus research oversight body has approved the inclusion of smoking. Smoking research studies must receive advance approval from the Vice President of Academic Affairs.

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Definitions

For the purpose of this Policy, the following definitions shall apply:

“Smoking” means (1) lighting or burning any type of matter or substance that contains tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bongs, and hookahs; (2) lighting or burning of non-tobacco plants or marijuana; and (3) using electronic cigarettes.

“Campus Property” means any property owned, leased, occupied, operated, or otherwise controlled by Triton College, including but not limited to academic and auxiliary buildings, classrooms, laboratories, elevators, stairwells, restrooms, roofs, meeting rooms, hallways, lobbies and other common areas, athletic complexes and facilities, exterior open spaces, shuttle buses, shuttle bus stops, parking lots, driveways, loading docks, College-owned streets, sidewalks, and walkways.

“Tobacco Products” means all forms of tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, beedies, kreteks, water pipes, bongs, and hookahs, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and any non-FDA approved nicotine delivery device or product.