

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

STUDENT AFFAIRS

**STUDENT CODE OF CONDUCT/
THE TRITON TRUST**

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**POLICY 5105
ADOPTED: 06/25/91
AMENDED: 06/20/95
AMENDED: 08/23/05
AMENDED: 03/16/10
AMENDED: 12/20/16**

I. General Regulations

College regulations apply to a student when on College property or attending a class. The College applies disciplinary sanctions for violation of these regulations. Should an act violate both College regulations and public law, the student is subject to dual jurisdiction. Students may also be held responsible for actions of their guests. Non-student visitors to the campus are expected to comply with College regulations.

- A. Written or other work a student submits in a course must be the product of his/her own efforts; plagiarism, cheating or other forms of academic dishonesty are prohibited. Any grievance or appeal under this subsection should be directed to the Program Coordinator/Department Chairperson then to the Dean in charge of that area.
- B. A student shall not furnish false or misleading information to College officials.
- C. A student shall take no action which disrupts or tends to disrupt the peace or which endangers or tends to endanger the safety, health or life of any person.
- D. A student shall take no action which damages or tends to damage public or private property not his/her own without the consent of the owner or person legally responsible.
- E. A student shall not appropriate property for his/her own without the consent of the owner or person legally responsible.
- F. A student shall not possess alcohol, i.e., beer or liquor except in conformance with College policy. A student shall not use or possess any illegal or controlled drugs or substance in either refined or crude form except under the direction of a licensed physician. No student shall sell or give such drug or substance to any other person.
- G. A student shall not possess or use firearms, explosive devices or any other device classified as a weapon by the State of Illinois. Instruments used to simulate such weapons in acts which endanger or tend to endanger any person shall be considered weapons.

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- H. A student is responsible for making certain that his/her financial obligations to the College are met.
- I. A student must observe the rules relating to the use of campus buildings and other College-owned, operated, or approved facilities and services.
- J. A student must comply with oral or written directives from any person who is duly authorized by the Board of Trustees or College President to enforce the policies and procedures described in this Handbook.
- K. A student attending a function as an official representative of the College is expected to behave appropriately and abide by applicable laws. At all times and places, a student is subject to public laws, which the Triton Police Department, among other law enforcement agencies, is empowered to enforce.

II. Sanctions

Any student whose conduct results in either informal or formal disciplinary proceedings will be subject to one or more of the following sanctions as determined by the Student Conduct Committee.

Disciplinary warning: Formal action censuring a student for violation of College rules or regulations. Such warnings are communicated in writing by the Dean of Student Services. Disciplinary warning indicates to the student that continuation of the specific conduct involved or other misconduct will result in one of the more serious disciplinary actions described below.

Disciplinary probation: Formal action placing conditions upon the student's continued attendance at Triton College for violation of College rules and regulations. The Dean of Student Services will specify, in writing, the period of probation and the conditions as indicated by the Student Conduct Committee. Disciplinary probation may be for a specific term or for an indefinite period which may extend to graduation or other termination of the student's enrollment at the College.

Suspension: Formal action dismissing a student temporarily from the College for violation of College rules or regulations. Suspension may be for a specified or indefinite period but the implication of the action is that the student may eventually return if evidence or other assurance is presented that the misconduct will not be

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repeated. Such action shall be communicated in writing by the Dean of Student Services.

Dismissal: Students may be dismissed from the College for violation of College rules and regulations. The student will be notified, in writing, of the term of the dismissal and any special conditions which must be met prior to readmission. Such action shall be communicated in writing by the Dean of Student Services.

Any student who fails to comply with administrative procedures or to meet financial obligations to the College will be subject to the following sanction:

Restriction: Formal action which denies to the student the opportunity to conduct any official transactions with the College such as registration and the issuance of grade reports and academic transcripts. The restriction will remain in effect until the Student Conduct Committee is satisfied that the obligations to the College have been met.

A decision by the Student Conduct Committee to dismiss the charges or to issue a disciplinary warning or probation is a final, non-appealable decision. However, the student subject to suspension or dismissal may file a grievance to the Student Life Committee.

III. Student Life Committee Membership

A. Membership of the Student Life Committee consists of six voting members: three students and three faculty. Two alternates, one student and one faculty, will be members without vote. Faculty members are appointed by the Vice President of Enrollment Management & Student Affairs. The student members of the Triton College Student Life Committee are appointed by the Student/Life Development Committee of the Academic Senate. The Chairperson of the Committee shall be elected by the voting members. The Dean of Student Services shall also be a non-voting member. Students are appointed annually and faculty are appointed for three-year staggered terms. Alternates are appointed annually. Members may be reappointed.

1. If a voting member is unable to serve, the chairperson will designate the alternate of the same constituency to serve as a voting member.

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2. If a member of the Student Life Committee is not in good academic or disciplinary standing at the College, he/she will be removed from the Committee. The notification of such removal will be in writing.
3. A quorum will consist of two students, two faculty members and the Dean of Student Services or his/her designee.

IV. Meetings

- A. Generally, meetings of the Student Life Committee are open to members of the College community; however, closed or executive sessions will be held in the best interest of those involved.
- B. Closed or executive sessions will be ordered by the Student Life Committee in the following circumstances:
 1. Review of highly personal matters; or
 2. Consideration of confidential communications; or
 3. Deliberations regarding appeals, reinstatements and grievances; or
 4. Whenever proceedings are so disruptive to prevent or seriously hinder its orderly functions.

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THE TRITON TRUST

Being a student at Triton College entitles one to certain rights and responsibilities. In exchange, the student will uphold and respect the guidelines established in the Triton Trust...

I will practice integrity in my academic and personal endeavors.

I will show respect for others, regardless of age, sex, religion, ethnic background, and sexual orientation.

I will strive to understand the differences in people, their ideas, and their opinion, while at the same time, setting aside my own prejudices.

As I respect myself, I will respect the property of this campus and the property of others.

I will act in such a way that is reflective of the ideals and principles of higher learning.

Each student on this campus is a representative of Triton College, and therefore, should continuously strive to uphold and honor the goal of excellence in education established by this Trust.

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STUDENT CODE OF CONDUCT

GENERAL REGULATIONS

College regulations apply to a student when on College property, attending a class, or when representing the College at College sponsored events both on and off campus. The College applies disciplinary sanctions for violation of these regulations. Should an act violate both College regulations and public law, the student is subject to dual jurisdiction. Students will also be held responsible for actions of their guests. Non-student visitors to the campus are expected to comply with College regulations.

ACADEMIC DISHONESTY – Written or other work a student submits in a course must be the product of his/her own efforts; plagiarism, cheating or other forms of academic dishonesty are prohibited.

FALSE INFORMATION – A student shall not furnish false or misleading information to College officials.

BEHAVIORAL MISCONDUCT – A student shall take no action which disrupts or tends to disrupt the peace or which endangers or tends to endanger the safety, health, or life of any person.

PROPERTY DAMAGE – A student shall take no action which damages or tends to damage public or private property not his/her own without the consent of the owner or person legally responsible.

THEFT – A student shall not take without authorization property for his/her own without the consent of the owner or person legally responsible.

UNAUTHORIZED ENTRY – Forcible or unauthorized entry onto any property or into any building structure, utility, or room on the premises is prohibited.

ALCOHOL AND DRUGS – A student shall not possess alcohol, i.e., beer or liquor, except in conformance with College policy. A student shall not manufacture, use, possess, sell, deliver or distribute any illegal or controlled drugs or substance except under the direction of a licensed physician.

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WEAPONS/FIREARMS – A student shall not possess or use firearms, explosive devices or any other device classified as a weapon by the State of Illinois. Instruments used to simulate such weapons in acts which endanger or tend to endanger any person shall be considered weapons.

USE OF BUILDINGS – A student must observe the rules relating to the use of campus buildings and other College-owned, operated, or approved facilities and services.

FALSE REPORTING OF EMERGENCIES – The intentional false report of a bomb, a fire, or other emergency to any College facility or on property controlled by the College in any form – pull alarm, verbal, written, or otherwise – is prohibited.

LOITERING – Congregating in areas, such as hallways, stairwells, and doorways, so that it interferes with the free movement of others is prohibited.

SMOKING – Smoking is prohibited on College property, except in conformance with Board Policy #3610.

GAMBLING – Gambling on campus grounds is prohibited.

TELEPHONE USE – The unlawful use of College telephones is prohibited.

KEYS – Using, possessing, or making or causing to be made, any key(s) for any College building, room, facility, or property – except as authorized – is prohibited.

RADIO PLAYING – Loud playing of radio or other forms of amplification indoors that unreasonably disturbs or disrupts others is prohibited unless such action is sponsored by the College, or a club or organization thereof.

POSTING OF MATERIAL – Posting of material must be preapproved by the Director of Student Services and must follow the guidelines outlined in the Permit for Posting Signs, Posters, and Banners Board Policy #5731.

PUBLIC ASSEMBLY – Assembly on campus for the purpose of group protests or demonstrations requires a permit, which is to be approved by the Vice President of Academic Affairs or Vice President of Enrollment Management & Student Affairs and the Chief of Campus Police no later than 24 hours preceding the planned demonstration. ONLY Triton College students and/or staff are eligible to file for a permit to assemble.

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The guidelines for assembly are outlined in the Permit to Assemble: Protests/Demonstrations Board Policy #5730.

COMPUTER TAMPERING – Theft or other abuse of computer time, including but not limited to: Unauthorized entry into a file, to use, read, or change the contents, or for any other purpose, is prohibited.

IDENTIFICATION CARDS – College identification cards may not be transferred or altered. Students shall show the identification card when requested to do so by a faculty or staff member when they identify themselves and state the reason for their request. Any person who does not have an identification card in possession but is an enrolled student at Triton College will be issued a warning to obtain one. Any non-student will be requested to leave campus provided that they are not a visitor approved by the College.

VISITOR PASS – Any student who wishes to bring a guest on campus for non-college sponsored activities may do so provided that a visitor's pass has been obtained in the office of the Dean of Student Services.

CLASSROOM DISTURBANCE – Classroom disturbances which interfere with the educational process are prohibited.

FINANCIAL OBLIGATIONS – A student is responsible for making certain that his/her financial obligations to the College are met.

COMPLIANCE – A student must comply with oral or written directives from any person who is duly authorized by the Board of Trustees or College President to enforce the policies and procedures described in this handbook.

OBLIGATION TO PUBLIC LAW – A student attending a function as an official representative of the College is expected to behave appropriately and abide by applicable laws. At all times and places, a student is subject to public laws, which the Triton Police Department, among other law enforcement agencies is empowered to enforce.